

The Annual Quality Assurance Report (AQAR) of the IQAC for 2013-14

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Vidyavardhaka First Grade College
1.2 Address Line 1	Sheshadri Iyer Road
Address Line 2	Mysore-570 001
City/Town	Mysore
State	Karnataka
Pin Code	570 001
Institution e-mail address	vfgc@yahoo.co.in
Contact Nos.	0821-2422385
Name of the Head of the Institution:	Dr.N.Shankar
Tel. No. with STD Code:	0821-2421619
Mobile:	9343580844

Name of the IQAC Co-ordinator:

Manjula B.M

Mobile:

9901239772

IQAC e-mail address:

manjua666@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/33/312

Date: 16-09-2004

EC/57/RAR/85

Date: 30-11-2011

1.5 Website address:

www.vfgc.in

Web-link of the AQAR:

www.vfgc.in/AQAR2013-14.docx

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	5 years
2	2 nd Cycle	B	2.61	2011	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

29/11/2005

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____23-11-2013_____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mysore University

1.13 Special status conferred by Central/ State Government-- UGC

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

02

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	04			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: Elective option (ii) Pattern of programmes:

Pattern	Number of programmes
Semester ✓	03+01
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Mysore University for BBM syllabi revised and included chapters relating to current trends

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	Nil	09		

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
			05				02		07

2.4 No. of Guest and Visiting faculty and Temporary faculty

34

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	05	
Presented papers	06	02	
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive methods and project based learning, seminars and group discussions and provided audio-visual theatre for conducting special lectures and programmes.

2.7 Total No. of actual teaching days during this academic year

243

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

04

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	234	16.66	55.98	18.37	1.28	92.30
BBM	61	1.63	52.45	34.42	-	88.52
BA	45	-	33.33	46.66	11.11	91.11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through feedback from students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	09		01
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Vidyavardhaka Research Programme

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03	Rs.4,00,000	
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 Years	UGC	4,00,000	1,85,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

2

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- AIDS programme
- Environmental protection programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.		1,22,078		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Administration

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18385	1484295	790	163227	19175	1647522
Reference Books	1287	280609	141	49849	1428	330458
e-Books	80000	2500	17000	2500	97000	5000
Journals	43	57510			43	57510
e-Journals	3800	2500	2200	2500	6000	5000
Digital Database						
CD & Video	CD-75	1683			75	1683
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	94	01	23		01	01		
Added								
Total	94	01	23		01	01		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Management fest programme and Inter collegiate cultural programmes held

5.2 Efforts made by the institution for tracking the progression

Analysis of semester wise results, observation of presentation skills of students in seminars and workshops

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1163	120		

(b) No. of students outside the state

02

(c) No. of international students

Nil

Men	No	%	Women	No	%

Last Year 2012-13						This Year 2013-14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
488	84	51	474	-	1097	680	91	52	337	01	1163

Demand ratio 3%

Dropout 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Global skill enhancement programme held

No. of students beneficiaries

37

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling and Career guidance activities conducted and 11 students have been given placement in various organizations

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	65	11	

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	172	7,72,017
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To provide education to the poor and needy

Mission: By providing commerce education to make them self employed and successful entrepreneurs and by providing management education to make them efficient leaders in business and by providing arts education to make them dynamic leaders of the society

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per University of Mysore

6.3.2 Teaching and Learning

Power point presentation

6.3.3 Examination and Evaluation

As per University of Mysore
midterm examination for internal assessment

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

Teaching staff is encourage to do higher studies and
scope for minor projects and taking up NET and SET

6.3.7 Faculty and Staff recruitment

As per the management recruitment

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

1163

6.4 Welfare schemes for

Teaching	TBF
Non teaching	-
Students	SWF

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt. And Private	No	
Administrative	Yes			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University reformed new syllabus for B.com and course. Admission to PG courses through CET

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Every year permanent affiliation conducted by CDC

6.11 Activities and support from the Alumni Association

Financial support for conducting Commerce and Management fest

6.12 Activities and support from the Parent – Teacher Association

Financial support for meritorious poor students

6.13 Development programmes for support staff

Orientation programme held for staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Gardening and regular NSS activities

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Orientation programme conducted for teachers.

“From good teacher to a great teacher”

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Orientation programmes conducted for teachers.
Inter collegiate Cultural programme and Management fest held

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Gardening and planting

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Good management supporting system
- Good faculty supporting system

8. Plans of institution for next year

Name *Prof. Manjula B.N*

Name *Dr.N.Shankar*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Annexure for 2.15

Plan of action for 2013-14

1. College magazine editorial board formed
2. To conduct guest lectures and seminar programmes
3. Formation of Global skill enhancement committee
4. To conduct remedial classes for SC and ST students
5. Career guidance and Placement cell

Achievements:

1. Institution has brought out college magazine for the year 2013-14
2. Special lecture programmes held by the institution
3. Three months global skill enhancement conducted by National Skill Development Corporation and training given on various soft skills and business correspondence and job skills
4. Remedial classes for needy students
5. 11 students from B.com and BBM students have been placed through various organizations through Placement Committee

Annexure for Criterion VII Point No.8

Plans for institution for next year 2014-15

1. To conduct English coaching classes for BA students
2. To introduce computer subjects for PG students
3. Computerization of library (UG & PG)
4. To conduct English coaching classes for PG students
5. To provide training in the participation for NET and SLET exam for PG students
6. Enhancement of placement services.

Annexure for 3.4

Details of publication.

Title of Article/Book	Name of Journal/ Publisher	National/ International	Year	Page No.	Authors in the order of appearance in the article/ book
Challenges for public private Partnership in India	Editor: Prof M.Krishnamurthy Infrastructure Development in India –Issues and Challenges	National seminar ISBN: 978-81-925763-1-2	27-09-2013	107-112	Dr. M. Shivalinge gowda
Consumer Attitude Towards after Sales Service	IOSR journal of Business and Management	International organization for scientific research ISSN: 2278-487X, p-ISSN2319-7668 volume-X, Issue:X	Sep-Oct 2013	01-07	Dr. M. Shivalinge gowda
FDI in multi brand Retailing in India – A SWOT analysis	International journal of marketing & Management research	ISSN2277,3622 Vol.3,No.1 January 2014	Jan – 2014	31-37	Dr. M. Shivalinge gowda
Corporate social responsibility and inclusive growth in India – Some issues	Journal of science, humanities, commerce and management	JSSCWNQUEST ISSN 2321-0052	March 2014 Volume 2	1-6	Dr. M. Shivalinge gowda