



# YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	VIDYAVARDHAKA FIRST GRADE COLLEGE MYSURU
• Name of the Head of the institution	Dr. MariGowda S
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08212422385
• Mobile no	9448609438
• Registered e-mail	vvfgc@yahoo.co.in
• Alternate e-mail	aravind.ms1986@gmail.com
• Address	Vidyavardhaka First Grade College, Sheshadri Iyer Road, Mysuru - 570001
• City/Town	MYSORE
• State/UT	Karnataka
• Pin Code	570001
2.Institutional status	
• Affiliated /Constituent	Affiliated



8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>IQAC organized vaccination drive in the college after lockdown, post pandemic in the college IQAC organized induction classes (both indoor and outdoor activates) to beckon the beginning of the academic year and to specify the rules and regulations of the college as well as of the university. IQAC organized virtual conferences based on finance, management, IPR etc IQAC inaugurated co-curricular and sports activities to develop extracurricular talents among students IQAC motivates research publications and publications of newsletters and college magazines (Both UG &amp; PG)</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
planning and application of annual plans for quality enhancement	IQAC is formed with senior academicians of the college and conducts review meetings to enhance quality in academics
to arrange for feedback from students about teaching and curriculum in the college	Feedback was collected and processed and faculty appraisal was conducted in the college
Organizing workshops, seminars etc and promoting the proceedings of such activities	workshops, seminars were conducted to ensure quality in teaching concepts
organizing training programmes for online class teaching for faculties	google class training programmes was conducted for the faculties

To prepare quality based annual quality assurance reports (AQARs)	IQAC keeps a track of teaching abilities of faculties to improve skills through tech based, skill oriented resources
13. Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	
Name	Date of meeting(s)
Vidyavardhaka Sangha (R) Management	16/06/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	21/01/2022
15. Multidisciplinary / interdisciplinary	
Not Applicable as NEP System was not introduced	
16. Academic bank of credits (ABC):	
Not Applicable as NEP System was not introduced	
17. Skill development:	
Skill development is regularly carried out in the college	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
Not Applicable as NEP System was not introduced	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
Not Applicable as NEP System was not introduced	
20. Distance education/online education:	
Not Applicable	

Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	05
File Description	Documents
Data Template	No File Uploaded

<b>2.Student</b>	
2.1 Number of students during the year	1065
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	210
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	1011
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	38
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	0
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	26
4.2 Total expenditure excluding salary during the year (INR in lakhs)	16254783
4.3 Total number of computers on campus for academic purposes	270

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Department invites industry experts to deliver guest lectures. This enables the students to get an insight into the real business world. The college arranges an array of co-curricular activities to enrich the curriculum. All classrooms are ICT equipped and Wi-Fi enabled as we were under threat of covid19 Google meet was in extensive use. The college also has a multimedia library and subscribe numerous journals. We also subscribe to E-journals, INFLIBNET. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal conducts regular meetings with all faculty members to ensure that the plans are being implemented. The responses gathered via the student feedback survey helps us to identify areas of improvement in curriculum delivery and evaluation methods. The progress of the students is maintained through regular tests, presentations and semester end exams. Remedial classes, bridge courses and tutorials are conducted for the weaker students. Faculty Work diary was maintained. The college also focuses on providing certificate courses to the students to enhance the overall development of the students. Conferences, seminars workshops and symposiums were conducted as a part of supplementary training for students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.vvfgc.ac.in/events/academic-events-2020-21/">https://www.vvfgc.ac.in/events/academic-events-2020-21/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution is affiliated to the University of Mysore and mandatorily follows the prepared and published academic calendar by the university. 'academic calendar' containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination, semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, and unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor overall

internal assessment process. The examination committee registers the enrolled list of the students and prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
 Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

123

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Most of the value added courses are inculcated by the university into class room teaching. The list of the subjects and description of the same is uploaded in the documents. Apart from the subjects taught, college do its best for above said issues. Some of the steps taken are below:

#### 1. Gender

The committee for Woman Anti-harassment and internal complaint committee organize programs on Woman Empowerment, Laws for Woman, Women's Day and special talks on personal hygiene and breast feeding

#### 1. Environment and Sustainability

An exclusive body called "Nature club" is headed by one of the faculties of environmental studies hence practical knowledge has been enhanced through the cell invited talks are organized to create awareness about nature, biodiversity, environment and sustainability, as the students were restricted to attend the class during covid19 webinars were conducted.

#### 3. Human Values and Professional Ethics

The College takes efforts for integration of ethical and human values through extra-curricular activities also.. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign and Blood donation camps.



File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

379

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers assess the learning levels of the students in the classrooms during lectures and their observation of the student's performance in the class tests, assignments, tutorials, etc. This helps in identification of the slow and advanced learners in the classroom.

To enhance the classroom learning for the slow learners, tutorials, remedial coaching and bridge course classes are organized, the purpose of which is to give special coaching in areas where they need support. This was designed particularly for the first year students with a focus on bridging the gap. Regular sessions of personal mentoring to build confidence and track progress are done. Even counselling sessions are progressed to resolve personal issues. Unit wise test are conducted to get confidence for the preparation of university level exams.

In the case of the advanced learners, the teachers of respective departments also identify and take care of advanced learners so that they excel more and fare better and optimize their potential in academic as well as co-curricular activities. They are encouraged to participate in different intercollege competitions and even at the state or national level. The faculty helps and encourages interested students to write and publish academic papers in various platforms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1065	38

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

VVFGC provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning.

The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below mentioned student-centric methods.

**Experiential Learning:** Our College provides through experiences by organizing activities like workshops, industrial visits, technical sessions and team building activities.

**Participative Learning:** In our college, along with traditional teaching, the students are encouraged to make use of seminars, guest lectures, clubs and associations, NCC, Rangers and Rovers, hands on practical concepts, help to enhance teaching learning experience.

**Problem Solving:**

- The students have presented research papers on different topics in various colleges and Universities.

- Practical case studies in question papers are discussed in class by teachers and students for the benefit of whole group.
- Open book tests are organized to enable students to understand the concepts clearly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College is adequately and sufficiently equipped with ICT infrastructure to enable all teachers to utilise the newest technological developments. This helps them derive the maximum out of their teaching endeavours and becomes more effective. Students are, in turn, benefitted by better knowledge, with great pleasure and ease.

#### ICT-enable Infrastructure

- The campus premises are WiFi-enabled
- All the classrooms are equipped with LCD Projectors.
- The college has a well-equipped media centre with audio recording studio for teachers to record their video lectures and publish it
- Interactive panels have been set up at multiple locations to support interactive ICT-enabled teaching

#### Training to equip faculty ICT-enabled

- Webinars and workshops are conducted frequently to promote ICT enabled teaching
- Online training was provided to train Google tools, etc.

#### Other ICT-focussed Initiatives

- Teachers also use ICT-based tools like Google Classroom, Google tools, to create interactions during video lectures, etc.
- Computer labs enabled with audio-video facilities, help faculty and students to avail online content from within the campus

#### Digital Library

- Provides access to online journals and e-books through N-List of INFLIBNET

#### Language Lab

- Teachers utilize the lab to enhance language teaching through specific software for improving Listening, Speaking, Reading, and Writing skill

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

56

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

405

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level:

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in unit test and Assignments, out of 05 internal examinations. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides. The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation.

In PG classes, a student has to attend the internal examination compulsorily and it will be added in the semester mark-sheet.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

- At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
- The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
- To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
- The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

- The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.
- The marks obtained by the students in internal assessment tests are displayed in notice board.
- Day to day performance of the students is assessed for every experiment which includes regularity, performance, and the promptness in submitting the record.
- The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

At present the institute is running multiple undergraduate programmes and post graduate programme viz., B.com, BBA, BA, BCA and M.com. The institution follows the curricular prescribed by the University of Mysore, Mysuru. The Board of Studies of the university prepares the course outcomes and programme outcomes while designing the syllabi. At the Institute level, the circulars regarding same are circulated among the faculty members and students.

The individual course outcomes are clearly stated on the college website and conveyed to the students in their regular classes. Many teachers are also the members of Board of Studies, thus the process of curricular modulations and outcomes takes place in exact manner and excel the quality of teaching learning.

The clarity in understanding contents, scope and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner.

The college encourages teachers for their participation in workshops, seminars, conferences and FDPs to enrich their skill to deliver the required outcomes while teaching.

The institute also conducts workshops, seminars, conferences and FDPs to explore the knowledge on effective way of delivering the lecture.

File Description	Documents
Upload any additional information	No File Uploaded

Paste link for Additional information	<a href="https://www.vvfgc.ac.in/wp-content/uploads/2022/11/Programme-Out-Come-2022-23.pdf">https://www.vvfgc.ac.in/wp-content/uploads/2022/11/Programme-Out-Come-2022-23.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution gives prime importance to the evaluation of performance of the students by monitoring the attainment of programme outcomes, program specific outcomes, course outcomes the college regularly evaluate whether the students are able to achieve their goals.

The outcome of the same is evaluated by the institution using two methods: Direct and Indirect Methods.

Direct Method: Evaluation done through direct examination conducted by university in 2 ways i.e., Internal Assessment Exam for 20% marks which is evaluated by the institution and Main Exam for 80% marks evaluated by the Board of University.

To evaluate Internal Assessment Exams College arranges class tests, seminars, participation in co-curricular activities, intra and inter college competitions as well as behaviour assessment of the students. And main exams are evaluated as per university norms.

Indirect Method: The institution accumulates feedback from students, alumni and parents which is an important method of measuring the objectives of identifying the attainment level of students in terms of programme outcomes and to understand the impact of teaching learning process.

The student's progress is analysed by the institution through following measures:

- End of semester result
- Students enrolling to higher studies
- Placement of students in various field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

299



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Eco system

Department prominently furnishes training to students to make them job ready and career oriented. Communicative English for first semester, Tally classes for second semester, Advanced Excel Classes for Third semester and NET and other competitive exams oriented classes are regularly conducted in the Fourth semester M.COM.

The students are being trained in Business English besides Professional training like Advanced Excel training, Tally ERP 9. Communicative English Classes were conducted for 30 hours.

#### Placement cell:

The career guidance cell is active and regularly helping the students to face the campus interview. On 30th December 2021 vidyavardhaka post graduate center and profile in Bangalore conducted skill based training for M.com final year students at PG lecturer hall. The resource person for the session was Anoop R Koushik.

#### Industrial visit:

The post-graduation department of commerce, vidyavardhaka First Grade College, in association with IQAC, mysuru visited to yedakola gramapanchayath, kuppegala village, varuna hobli, Mysuru Taluk and successfully completed the outreach programme on the topic creating awareness on various government schemes related to farmers on 11-02-2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3.3

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution promotes the students to develop the social responsibility and civic citizenship by organizing the various activities throughout the academic year. Extensions activities are carried out by the various wings of the institution for academic year 2020-2021 are:

- Workshop on dairy forming and organic agriculture was organized in the form house of sri. Umesh at Hommaragalli on 06/03/2021 by nature club.
- Community development programme was conducted by the Bhatrath Skouts and Guides Crew on 22nd & 23rd of February 2021 in Somanathpura, T. Narasipura Taluk, Mysuru.
- Outreach programme was conducted by Rovers & Rangers crew regarding creating awareness about the preservation of historical and heritage monuments among the society.
- Rovers served as Covid warriors in the war rooms during the pandemic.
- Digital citizenship and civic participation for gender equality online webinar was conducted by the NSS unit of the college in the college premises on 23/07/2021.
- On the occasion of Netaji Subhash Chandra Bose 130th Birth Anniversary, Swatch Bharath Abhiyan was conducted by NCC unit of the college around the college campus on 23/01/2021.
- Every year blood donation camp will be conducted by Youth Red Cross Wing on the occasion of National Youth Day. For the year 2020-21 on the theme of 'Saving Life' blood donation camp was conducted by the unit and was contributed to Jeevadhara Blood Bank.
- Students were able to inculcate the practice of sharing the responsibility and awakening the mindset to be the good citizens for the country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded

Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

415

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
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e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Institution believes in ensuring that an environment for effective delivery of pedagogy is created by providing adequate resources. Campus facilities sufficient infrastructure to meet the needs of students and staff.

Physical Infrastructure Infrastructure facilities available in the institution comply with the norms specified by regulatory bodies. College has a 4302 sq ft built in area with parking facility.

There are 3 courses which are available in our college i.e., Bcom with four sections, BBA one section, BA one section and Mcom with Research foundation. There are totally 24 class rooms and three seminar halls and one auditorium.

Audio Visual Equipment @. Institution follows ICT enabled practical oriented, learnerfriendly modes of instruction to make teaching-learning practical and student friendly. The use of ICT has positively impacted the intellect of our student's needs.

The collegehas G-SUITE, an integrated tools for professional official use. Domain ID: admin@vfvfgc.ac.in Internet and Wi-Fi Campus is wi-fi enabled with speed of 50 MBPS. Library Resources Library is well stocked with latest reference books across domains

in addition to the recommended books related to the prescribed university syllabus. Reputed academic journals, magazines, e-content are available for staff and for students interested in keeping abreast with the latest developments in their domains.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural committee organizes events in auditorium (Sri. P M Chikkaboraiiah Hall) with central AC, seminar hall and class rooms. Open Auditorium (Rangamantapa). To imbibe cultural mind sets among our students Talents Day was conducting for the students and provided an opportunity to exhibit their talents. Every year college provide an opportunity for Commerce and Management students conducting Vidwat as inter College competition and Kalasambrama for Humanities. Kalasanje cultural programme was conducting to depict the cultural and traditional of land.

Our students also participated in YUVA DASARA cultural event in Mysore Dasara every year the won the Prize.

The College has created balanced atmosphere of academic, cultural and sports activities. Outdoor Games: The College caters to the needs of all major outdoor sports events with standard court facilities. Volleyball court measuring 23 x 14 m Throw ball court measuring 29 x 14 m Kabaddi court measuring 16 x 13 m Shuttle badminton court measuring 29 x 14 m The college has facility for Shot-put.

Yoga: Yoga in the College premises and a separate spacious hall measuring 60x120 feet is earmarked for this purpose. Many students have utilised these facilities and participated in various national, state and University level sports competitions and secured prizes and awards

The college has a NCC Unit and 13 Karnataka Battalion. Every Saturday, the NCC training is conducted. Adequate space is provided for meetings and documentation. Rangers, Rovers, the Youth Red Cross, and Nature Club.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
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Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

29.89

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library functions under the supervision of Library Committee for strategic developments and operations. The Library Committee consists of the Principal as Chairperson, Librarian as Secretary of the Committee and senior faculties as members. The Committee takes decision on funds allocation, new journals subscription and encourages members to suggest names of books to be included. The Library is housed in the main building of the College with 100 seating capacity for reading purpose. Library is fully automated with all its subsystems like LAN connectivity and Wi-Fi. Library Management Software system is incorporated. The Library has a wide collection of Books, Journals, Audio-video materials, photocopying facility, News Papers, e-resources, previous years question papers etc.

Barcoded books are in the Library. The Library is a member of INFLIBNET N-list project and provides web access to Books, Periodicals, Theses, Dissertations, etc. The Library OPAC has resulted the easy access to the resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership

A. Any 4 or more of the above



e-books Databases Remote access toe-resources	
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.06

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

16.06

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Based on application softwares needs and increase in the more users we need to upgrade the IT Facilities including Wi-Fi. we have upgraded the laptops that were given to all the faculties for the academic purpose. we have also upgraded all the desktops in our VVFGC campus and PG Students laptops as well.

Upgradation of laptops and desktops to increase in speed. performance and storage capacity were done including RAM (Primary Memory) and replacing boot sequence from Hard disk to Solid State Device (SSD)

Couple of Access points were added to boost theAvailability and easy access to Wi-Fi to encourage internet connectivity

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

275

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.62

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Vidyavardhaka Sangha (R) entered contract with the following agencies for the maintenance of physical and academic facilities etc. in the year 2020-2021

- Generators maintenance by Maniranjan Diesel and services Pvt.Ltd
- CCTV maintenance by Global technologies

- o Electrical maintenance by Shariff electrical
- o Building painting by Chandrakala D K
- o Building construction by V K Gangadhar
- o Steel works by Kohinoor Engineers
- o Telephone maintenance by global telecom
- o Garden maintenance by Shivanna
- o Furniture maintenance by Yogesh carpenter
- o Housekeeping, Sanitary maintenance by Vikas Labour and Services
- o Plumbing services maintenance by Nandish
- o Boards and Banners by Excellent Sign and Boards
- o Advertisements by Chirag ads
- o Computer maintenance by Krishna C
- o Projector maintenance by Samruddi Techno Soluations
- o Library Automation software by Easylib Software Pvt Ltd

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## **STUDENT SUPPORT AND PROGRESSION**

### **5.1 - Student Support**

#### **5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

##### **5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

519

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### **5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

##### **5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

519

File Description	Documents
Upload any additional information	<a href="#">View File</a>

Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	<a href="#">View File</a>
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5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
--	---------------------

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

73

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

73

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
--	---------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded

Details of student grievances including sexual harassment and ragging cases	No File Uploaded
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## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

292

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

327

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event

should be counted as one) during the year.

Due to Covid -19 No events Conducted

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As today higher-education is increasingly becoming student-centric, college holds encompassing view and approach considering it as a potent eco-system wherein students are supported not only academically but in every aspects of their college experience. The college underscores the leadership development in students and encourages students' .

During lockdown due to COVID 19, no activities conducted during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

Due to Covid -19 No events Conducted

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association was established in 04/10/2018.

The Aim of Vidyavardhaka First Grade College Alumni Association is to foster the spirit of Loyalty Commit to the institution and support the network of education and promote the general welfare of the organisation.

The Alumni of the college are expected -

- To contribute towards the development of the college in every possible way and to encourage values of modern education and the ideals for which the college stands.
- To work towards the goal of gender equality and empowerment of women/girls in their academic, social and cultural activities.

We are very proud that our Alumni are working successfully in various field in a very good position. The college organises Alumni Meets to strengthen the bond with them.

In the year 2020-2021 Due to covid-19 alumniees are requested to stay in constant contact with students through online mode.

Instructions were given to the members of the alumni association to work sincerely to implement all the plans formulated to conduct the intended programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance of the institution is reflective of and in tune with the vision and mission of the institution.

The vision of the institution is to be inclusive, welcoming anyone who aspires for higher education. Rich or poor, rural or urban, male or female: anyone can seek admission and pursue an academic career here. The basic human values and aspirations are foregrounded and ensured for the creation and sustenance of a healthy and harmonious society.

The Principal convenes regular meetings of Heads of Departments to review their functioning. Departmental meetings are convened by the respective Heads of Departments. The Co-ordinator of IQAC is a

member of all these bodies, who initiates, implements and documents all enhancement initiatives.

File Description	Documents
Paste link for additional information	<a href="https://www.vvfgc.ac.in/about-us/vision-and-mission/">https://www.vvfgc.ac.in/about-us/vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### DELEGATION OF POWER

The powers of decision making is delegated to Head of the institution i.e. The Principal by which the key areas like Institution administration, University compliances, Institution Strategies and Policies, Financial Matters, Research & Development, Government & Social interface and other proceedings in the office are executed for smooth functioning of the institute .

To facilitate and maintain the efficiency to implement the above areas of activities, dedicated specialized administrative committees are formed. They are TimeTable Committee, .examination, invigilation duty allotment commitee, affiliation committee, Calender of events caommittee, magazine committee, Sportscommittee, anty raging cell, etc., The Disciplinary Committee framed the policy regarding the anti-ragging to make the campus Ragging free zone. Training and Placement Cell has developed well thought out policy to make all students undergo training in soft skills and domain areas to get them placed in well reputed MNCs. The Institute has a set of well-defined policies of Governance that have been framed .Students are briefed about these policies during the orientation in the beginning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Effective strategic planning requires identifying and implementing strategies .It is a continuous process involving planning, implementing, assessing outcomes and using results and lessons learned for further planning, revising and modifying of the strategies. Measurement and assessment hold the keys to strategic planning. Therefore, identifying key indicators for goals and identifying responsible divisions/units will ensure effective monitoring and evaluation of outcomes.



The Strategic plan is deployed through systematised Plan of Actions

- Facilitate innovative teaching, learning and assessment methods,
- Organise conferences/workshops at the regional, national levels,
- Enhance the use of ICT for teaching,
- Upgrade infrastructure wherever possible and Ensure quality intake of faculty.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Recruitment to the various teaching staff positions are generally made by a duly constituted staff selection committee. The vacancies are advertised in the newspaper. On the prescribed date written test will be conducted for the next level demonstration will be held followed by the an interview will be conducted by the subject expert. The President, Secretary, Treasurer, Principal of the college is the appointing authority. Recruitment to the Non-teaching positions will be made by the Secretary in consultation with the Principal.

Responsibility and Accountability:

1. Teaching staff should handle the subjects as assigned by the Principal.
2. They should complete the syllabus as prescribed by the University in time. Preparation of lesson plans, course material, should be carried out as instructed by the respective Heads of Departments.
3. They should produce good results in the subjects handled by them and are accountable for the same.
4. They should maintain decorum both inside and outside the classroom and set good examples to the students and be good counsellors as well.
5. They should carry out any other academic and organizational activities that may be assigned to them from time to time.

File Description	Documents
Paste link for additional information	Nil

Link to Organogram of the institution webpage	<a href="https://www.vvfgc.ac.in/about-us/management/">https://www.vvfgc.ac.in/about-us/management/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has in place well established Rules, Regulations, grievance redressal mechanisms, public/student-friendly Information Desk, and a Governance structure that brings complete transparency to the administration. The important staff welfare measures are listed below;

- Rest rooms are provided for students
- Well-furnished reading rooms
- Festival advance has been provided by management.
- CL and Sick leaves are given.
- Medical insurance is provided to students and teachers
- Free medical checkup facility.
- Earned leave facility has been provided to teachers Canteen facility.
- Clean drinking water facility with RO and UV protection and hot water facility is also provided.
- Vehicle parking facility with watch and ward.
- The faculties of institution are provided facility to avail admission and fee concession for their children.
- The institution provides OOD

- Felicitation program form the management of the institution for those faculties who have awarded doctorate.
- Opportunities are given to the faculties for rendering special lecture in different institution.
- Department wise faculty rooms are provided Individual laptops are provided to teachers.
- Attractive salaries are provided.
- Internet facility is provided.
- PF, ESI and Gratuity is provided
- Maternity leave facility provided to female faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded
<b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>	
<b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>	
16	
File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded
<b>6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff</b>	
Due to Covid-19 Performance Appraisal System for teaching and non-teaching staff was not held	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>6.4 - Financial Management and Resource Mobilization</b>	
<b>6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words</b>	
<p>The college has an effective mechanism for auditing the accounts. The accounts of the college are audited by Chartered Accountant regularly as per the Government rules.</p> <p>Internal audit will be done by Umesh.R Associates for expenses of management</p> <p>External audit will be done by government auditor at the end of the each accounting year, in order to verify the bills and vouchers relating to the government fund</p>	
File Description	Documents
Paste link for additional information	<a href="https://www.vvfgc.ac.in/audit-reports/">https://www.vvfgc.ac.in/audit-reports/</a>

Upload any additional information	No File Uploaded
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#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The institution takes initiatives in inviting philanthropists and presents them to the purpose for which the funds is being utilized and raised. Institution also request the retired employees and aluminous to contribute for the sake of helping the students who are economically poor and from backward classes.
- Framing
- For helping academically those students who are from economically weak or poor background who do not befinifit from government or any other scholarship. the college guinenly identifies such students and encourages them to build their academic career with flying color so that they are not dependent with government scholarship's etc.
- In this way the college enables such individuals to gain an identity in the society by providing them education in the field of Arts/Commerce and Management.
- In this way the college enables such individuals to gain an identity in the society by providing them education in the field of Arts/Commerce and Management

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

I Teaching, Learning and Evaluation: Teaching, learning process has been reviewed.

Lesson Plan and Work Diary: Initially, the college aligned the academic activities with calendar of Mysuru University and unitised lesson plan was prepared well in advance and the deliveries of the contents were entered in work diary.

ICT tools: Various ICT tools are used viz., Google Forms, Google Classroom tools as part of innovative teaching practices.

Synchronous and Asynchronous learning: During the time of Pandemic, a mobile based learning platform where the classes were conducted online and the recordings of the same were made available to students was introduced.

Evaluation: In place of ordinary/ traditional evaluation methods, the institution has integrated the principles of Outcome-Based Education where Formative and Summative assessment methods.

II Learning Outcomes: The Institution and departments in compliance with the objectives of measures Program Outcomes, Course Outcome, and Program Specific Outcome each year at the end of each academic year.

III Feedback: The IQAC monitors the progress and improvements made in different spheres of the institution with a focus of internalising and institutionalising equality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Response:**

In order to enhance the quality teaching, learning process, IQAC has initiated various programmes in the college.

The list of programmes conducted by IQAC:

- The quality assurance cell and academic cell are formed to review teaching learning process.
- The result analysis, students feedback are the part of the QA cell.
- To improve the academic performance of the students the staffs are motivated to attend various faculty training programs, workshops and industrial visit.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	No File Uploaded
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6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Curricular

As Education aims at all round development of the students both curricular and non curricular wise. Gender specific topics are taught as a part of curriculum in different course under various programs offered by the Institution. For instance, LGBT, Influence of peer group and individual factors, Personal Ethics, Cross Cultural Issues, fundamental Rights, Income from Salary, Human Resource Management, HR Planning and recruitment, Individual Determinants Of Consumer Behavior etc.,.

Value Addition programs conducted by College in the topics such as Extempore speaking, Interpersonal Skills, E mail Writing, leadership skills, Blog Writing.

#### Extra-Curricular

Anti-Ragging Committee - and Disciplinary committee, Women Counselling Cell monitoring the behavioural problems found in the students .Appropriate Guidance and management. A Challenges faced by Minorities in the Pandemic, Awareness Program On POSH. The Committee also conducted Gender audit for students and faculty.

#### Counselling

The Counselling Cell -Facilities for women in campus The institution provides various infrastructure and other facilities for women in campus like, additional maternity leaves,

Common Room

women rest room used during emergency health upset, Sanitary napkin dispensary and with respective instructors etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college with the available infrastructure manages the solid and liquid waste degradable and non-degradable waste in following ways:

§Separate bins for wet and dry wastes are placed in every floor corridor & rest rooms of boys and girls.

- In the ladies' rest room, machines are installed for sanitary pads dispenser and pad disposal facility available.

- The college canteen serves in steel/Glass cups which are healthy as well as environment friendly. The college canteen also maintains the policy of waste segregation and is cleaned on daily basis. The college canteen segregates wastes and disposes it with the help of MCC.

- College has water level controller in campus to prevent water wastage



- Rainwater Harvesting of 30,000 liters capacity and Manual water motor to avoid spillage and wastage of water.

- Electronic waste is managed separately, once in a year collected E-waste is managed according to waste component characteristics like reusing and recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus**

D. Any 1 of the above

recognitions/awards 5. Beyond the campus environmental promotional activities											
<table border="1"> <thead> <tr> <th data-bbox="97 210 1123 277">File Description</th> <th data-bbox="1123 210 1474 277">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 277 1123 378">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="1123 277 1474 378">No File Uploaded</td> </tr> <tr> <td data-bbox="97 378 1123 479">Certification by the auditing agency</td> <td data-bbox="1123 378 1474 479">No File Uploaded</td> </tr> <tr> <td data-bbox="97 479 1123 580">Certificates of the awards received</td> <td data-bbox="1123 479 1474 580">No File Uploaded</td> </tr> <tr> <td data-bbox="97 580 1123 636">Any other relevant information</td> <td data-bbox="1123 580 1474 636"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	<a href="#">View File</a>	
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Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>										
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Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</b></p>											
<p><b>Communal Harmony</b></p> <p>To strengthen the idea of peace and nonviolence, International Peace Day was observed by the College</p> <p><b>Cultural</b></p> <p>The College celebrates Ethnic (FUN WEEK) week every year to build tolerance and harmony towards all cultures &amp; regional diversities.</p>											

Cultural day ( Fashion Show) was organized to showcase the Indian traditional attire of different states. The Cultural Committee of the College organized inter class competitions, the events included traditional Rangoli, Mehendi, Bridal makeup etc. which manifests the roots of Indian Culture and conventional talents.

#### Socio Economic

Students are encouraged to apply for Scholarships offered by College, State, And Central Government and other agencies

#### Linguistics

Spoken English classes was conducting for rural background students of our college with free of cost after the class hours.

#### Regional

To uphold regional, National and international inclusivity various commemorative days are observed.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College offers Indian Constitution as part of curriculum. The College has ELC Club to instill the essence of Constitution among the students. The committee conducts various programs related to Constitution, rights, obligations, Electoral politics and public participation. The committee regularly conducting students enrollment and creating awareness about voting system by showing flak cards . The committee also monitoring of compulsory voting of students and their obligation. Further we have installed a sing board of PREAMBLE OF CONSTITUTION and FUNDAMENTAL DUTIES in the college campus for the promotion of constitutional values and obligation . We have practice of conducting assembly by which every students and staff of the college should gather and sing the national anthem on regular basis. Universal brotherhood can be achieved through this means. Meanwhile, on 20thAug. 2020a Sadbhavana Diwas was organized in the College to promote national unity , peace, empathy and community harmony among Indians of all faiths.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.vvfgc.ac.in/wp-content/uploads/2023/07/20-08-2020_SADBHAVANA_DIWAS.pdf">https://www.vvfgc.ac.in/wp-content/uploads/2023/07/20-08-2020_SADBHAVANA_DIWAS.pdf</a>

Any other relevant information	Nil
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7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Vidyavardhaka College celebrates National Commemorative Days such as Indian Constitution Day to mark the importance of Constitutional rights and obligations, Independence day, Republic Day , Gandhi Jayanthi etc., Kargil Vijay Diwas to recognize the sacrifices made by Indian Army and Sarvodaya Mela Celebrated at Srirangapatana, Mandya District. College also celebrates International Commemorative days such as, International Yoga Day, World Environment Day to recognize the importance of Health, wellbeing and environment. The College Celebrates Festivals like Ayudh Puja, to rejoice the Indian Culture and traditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution strives hard to make its students a fully fetched citizen who can exercise his / her responsibilities as envisioned in its vision statement giving equal importance to academics,

culture and sports as well as in imbuing values of patriotism among students by conducting morning assembly everyday. Spirit of Patriotism and National Integration is inculcated in the students through these productive programmes. To promote the students in all spheres of life our institution encourages them to take active part in various games and also offers concession and waivers in fees.

Every class has a Mentor with Co-mentor in charge of a class. Action plan of the year, academic and discipline matters are settled at the class level. Monthly meetings are held. Proceedings are recorded and maintained. Celebration of "Fun Week" with the concept of colours, such as Red, Green, White and Blue Days to mark the importance of each colour and its relation with man and the nature. 'Ethnic Day- 2020' celebration with the theme as "Many cultures, one State". A team spirit is inculcated in them to promote the feeling of oneness among the students and it aims at all round development of the students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Upgradation of teaching learning process through involvement of smart class in regular learning and teaching and preparation of effective PPTs' for efficient learning. Every class has a mentor with co-mentor, action plan of the year, academic and discipline matters are settled at the class level.

Monthly PTM is held, proceedings are recorded and mentioned. Arts and commerce students are provided with appropriate training for competitive exams MoU with Negila Yogi Trust.

Our College is also providing training for CA and CS to make students as successful Entrepreneurs and efficient leaders in business organization MoU with Pro Edge Institution

To promote the students in all the spheres of life, our institution encourages them to take active participation in various activities and also offers concession and waivers in fees. Few students of our college are studying on charitable fund and they have successfully completed their course and got into good companies as efficient employees. Fusion of Art, Commerce, Business and Management is "Kalasmbhrama" a passion of exploring young talents and skills. It is one of the highlights of our college

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### Promote Research Culture

\* Conduction of conference

\* Webinar on Finance, Market ,Money Management and Digital Fluency.

\* FDP on curriculum delivery methods, continuous internal evaluation and assessment

#### Organize staff development activities

\*Workshops on innovative teaching methodologies.

\*Integrate policies, SOPs for institutional conduct.

\*Quality research publications

\*Collaborative Training Programs

\*Improve Divyangjan facilities

\*Green Campus Initiatives-reducing power consumption

\* Professional development program for teaching/ non-teaching staff